



STANDING RULES

Revised November 2019

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MEETINGS

Club meetings will be held the first Thursday of each month at 7:00 p.m. except in January and July.

SOCIALS

Annual picnic (held in July) or as determined by the Board of Directors.
Annual awards dinner (held in January).
Awards are given out for the previous Year.

MEMBERSHIP

A person interested in joining the Club should attend a meeting and fill out a membership application (none will be mailed). The application must be signed by two members in good standing and be given to the membership chairman/secretary with the appropriate dues. The applicant member must then fulfill the following requirements.

- 1) An applicant must attend a regular meeting where the application for membership will be read for the first time.
 - 2) The applicant must attend one regular meeting after the application has been read. At this time, the applicant will be introduced to the membership for a second reading and a vote taken.
- a) **Member (Single/Family).** A member shall be a person who is at least 18 years old. He shall enjoy all privileges and obligations of the Club. Family membership shall be limited to two adults residing in the same household, each with a separate vote, as well as any children under the age of 18. Additional

household members age 18 and over should apply as individual members.

- b) **Junior Member.** A junior member shall be between the ages of 9 and 18 and be sponsored by a member who shall be responsible for his conduct. He shall enjoy all privileges of the Club, except voting or holding office.

DUES

Dues shall be as follows:

SINGLE	\$35.00/year
JUNIOR	\$15.00/year
FAMILY	\$40.00/year

Persons applying for membership in the months indicated shall include the following dues with their applications:

June 1 – November 30

Single	\$35.00
Junior	\$15.00
Family	\$40.00

December 1 – May 31

Single	\$17.50
Junior	\$ 7.50
Family	\$20.00

Dues notices for the full applicable rate will be published in the April newsletter. Dues are payable by June 1 of each year. Membership will be considered as lapsed and automatically terminated if dues remain unpaid by July 1.

Members wishing to have a hard copy of the monthly newsletter will be charged \$15.00 per year to cover the cost of printing.

TRIALS

Obedience, rally, agility trials and tracking tests are held by the Club throughout the year. Other AKC licensed events may be held at the discretion of the Board of Directors.

Trophy Policy: All monies donated to the Club for specific trophies become the property of the Club and can be used as necessary. Further, all trophies that are not won become the property of the Club and can be used as necessary. Trophies will not be carried over from one year to the next. Anyone supplying a specific trophy himself or herself, if not awarded, will have the trophy returned to him/her at the end of the trial. Trophies that are purchased and donated by Club members will have to conform to the theme as decided upon by the Obedience Trial Committee.

STEWARDING FEES

Stewarding fees and/or any other related expenses (admissions, parking and lunch) will be charged to any club requesting ring stewards at the discretion of the Board.

BUILDING RENTAL

The building is available to rent for \$200 per day plus an additional \$100 refundable fee if the building is left as found. There will be a 25% discount for All Breed Events. Any group using the building must sweep the ring and general floor areas, empty waste cans and clean up any spills. Groups will be responsible for damages above the \$100 deposit. The group renting the building must have liability insurance, show proof of insurance and sign a written contract.

EQUIPMENT RENTAL/LOAN

Decisions on renting or loaning Club equipment on referral of the Committee Chair of said event will be considered by the Board of Directors on a case-by-case basis.

TRAINING

Classes are held at 9911 East 63rd St., Raytown, MO. Class starting times to be announced by the Training Director, Training Committee or Board of Directors. Other classes may be held at the discretion of the Training Director and Board of Directors. The Board of Directors must approve all non-regular classes. Classes are scheduled throughout the year.

TRAINING FEES

	Club <u>Member</u>	Non-Club <u>Member</u>
6 week class	\$80.00	\$120.00

Applicants for membership will pay the nonmember rate for classes until the time of membership approval. Vouchers good for \$10 may be issued to nonmembers upon completion of the Beginner class to be applied to the nonmember fee for the next class.

Other classes and special training seminars may be conducted as approved by the Training Director and the Board Directors. The Training Director, Board of Directors or the Chairman of the seminar or special class will approve fees for these.

FREE CLASSES AND PRACTICE TIME

As compensation for their services, instructors, assistant instructors and treasurer may train one dog in a class during the session, in addition to having unlimited use of the building for practice, while they are instructing or holding office, at no cost. The practice time may be used any time class is not in session in that ring, the building is not in use for a club event or the building is not being rented by another organization. If the instructor is using a ring for practice time and a member is waiting to pay for practice time in that ring, then practice time must be limited to 30 minutes at that time.

PRACTICE RING WILL NOT BE AVAILABLE FOR 1 HOUR PRIOR TO FIRST SCHEDULED CLASS TIME OF EVENING FOR USE OF INSTRUCTORS.

Additional classes for an instructor are to be charged at the applicable fee. An instructor who teaches a session but does not train a dog during the same session has option to carry over the free 6 week training class for ONE CALENDAR YEAR at the discretion of the Board. The Training Committee and Board of Directors must approve exceptions.

Members of the Training Committee, which includes the current Training Director, Training Secretary, Training Supplies Chair, Printed Material Volunteer and Voice Mail Volunteers have unlimited use of the building for practice whenever there is not a class in session in that ring, the building is not in use for a club event or the building is not being rented by another organization.

Club officers and members of the Board of Directors will have unlimited use of the

building for practice as described for Training Committee Members. Event Secretaries will have unlimited use of the building for practice as described for the Training Committee Members from Event to corresponding date table Event.

If any of the above listed volunteers are using a ring for practice time and a member is waiting to pay for practice time in that ring, then practice time must be limited to 30 minutes at that time.

Service Dogs: Club members who train service dogs for Not-for-profit organizations will have training fees waived, not to exceed two classes per calendar year. Nonmembers will be charged the Club member rate, not to exceed two classes per calendar year.

PRACTICE RINGS

Practice Rings are available to members only at the following fee:

30 Minutes	\$ 5.00
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Minimum per person

Members must sign and date the liability waiver sign in sheet when using the building.

Members may also rent practice time on consecutive 3 month basis. The fee for unlimited use of the building is \$65 per membership per 3 months. Payment is due to the Club Treasurer on the first date of each 3 month period.

If a member brings a nonmember or applicant for membership as a guest, the guest policy rules and fees apply rather than the quarterly fee. If a member who is paying for practice time on a quarterly basis is using a ring for practice time and a member is waiting to pay for practice time in that ring, then practice time must be limited to 30

minutes for individual, 60 minutes maximum for a group (3 or more individuals) at that time.

The fees are as approved by the Board of Directors and the Training Committee. Amounts shall be evaluated each year by the Board of Directors and Training Committee.

GUEST POLICY

A member may bring a guest/guests in to share a ring. The guest rate is \$5 minimum per person per 30 minutes. All nonmembers (including applicants for membership) must sign and date the liability waiver sign in sheet when using the building as a guest of a member.

TRAINING RULES

No individual/club member may hold and teach a class for personal profit at the Club Building without Board Approval.

Any member entering dogs in a training session must have all dogs handled by a member of their immediate family or other Club member in order to receive the member training rates. Nonmember training rates apply to all dogs handled by a nonmember even though a Club member may have entered the dogs in a training session.

Dogs must be six months of age or over for training in Beginner Class. Puppies must be three to six months of age.

No dogs or puppies may be brought to class if not officially entered, except those brought by the Club members for demonstration, companionship or socialization. All dogs or puppies must be under control at all times.

No equipment except that approved by the Training Committee may be used during training classes. Proper equipment is available at the training building.

Prong collars and E-collars allowed at the discretion of the instructor.

Training fees must be paid in advance of class and no part may be refunded after orientation or the first week. Vouchers (good for one year) may be issued by the Training Secretary for students unable to complete a class. Any exceptions require the approval of the Training Committee/Board of Directors.

Members' children may enter Beginner training classes at age 10, accompanied by an adult. A non-club member's child must be age 12 to enter the Beginner training classes. All children must be physically able to handle the dog.

Dogs may move to a different class upon recommendation of their class instructor. Handlers wishing to participate in an Advanced class who have not trained in the previous class will be evaluated by the Training Director/Instructor.

ADVANCED TRAINING QUALIFICATION

Preference will be given in the following order:

1. Members before nonmembers
2. Dogs trained in our classes.
3. Availability of space.

INSTRUCTOR QUALIFICATIONS

Lead instructors must have earned a title at the level they are instructing (example: instructors who teach Open and Utility Classes should have earned a CDX and UD respectively). Assistant instructors shall have earned at least one leg toward a CD/PCD. A third instructor in a class may assist without having earned any obedience titles or legs toward that title.

At the discretion of the Training Director, a member may instruct or assist a class who does not meet these requirements.

NEWSLETTER ADVERTISING RATES

	<u>Member Monthly Rates</u>	<u>Commercial Monthly Rates</u>
Business Card	\$3.00	\$6.00
¼ Page	\$6.00	\$13.00
½ Page	\$12.00	\$22.00
	<u>Member Monthly Rates</u>	<u>Commercial Monthly Rates</u>
1 Page	\$24.00	\$40.00

PAYMENT OF DUES AND FEES

Cash, money orders, personal checks, business checks, electronic pay (if available) and traveler's checks (U.S. funds) will be accepted as payment for dues, training classes or any club activity or event.

The Board of Directors reserves the right to put any individual on a cash, cashier's check or money order basis, including any bank penalties or fees.

EXPENDITURE OF CLUB FUNDS

Any atypical expenditure of Club funds greater than \$250.00 requires prior approval by the Board of Directors.

ANNUAL AWARDS

TITLE AWARDS:

For participating members, the Club will pay for the first award of any AKC title earned and any additional rally, obedience, tracking, agility or scent work titles added by the American Kennel Club following the publication of these standing rules.

Members will be responsible for any awards of subsequent levels of title.

A trophy engraved with the dog's name will be presented at the annual awards dinner to each member who has shown a dog owned or co-owned by them to the titles listed above with a special notation for dogs earning three legs in their first three straight trials. The Club member must complete the majority of the title.

Awards are for members and junior members only. Scores received prior to obtaining membership status in the Greater Kansas City Dog Training Club will not be counted toward the high scoring awards. Applicants for membership may purchase plaques/bars for any title awards.

Members may purchase plaques/bars for titles other than those listed or for titles earned in previous years. The Board will set the prices for plaques/bars.

Description of award

Walnut Plaque 5" x 7"

Club Logo (2-1/2" diameter)

Name Plate (3-1/2" x 2" w/dog's name only engraved in 0.375-Century Type)

Two screw eyes in bottom to hang title bars

Walnut Bars 5" x 1-1/2" (w/1/8" bevel)

Award Plate for engraving 1" x 4"
Two hook eyes open & in top for hanging to plaque; two hook eyes taped to back for hanging of future bars.

Engraving will be:

Line 1 - Year

Line 2 - Title Abbreviation

Engraving: 0.25-Century Type

***These plaques are to be the same size as used for the High Scoring Novice A, Novice B, Open, Utility, UDX and Rally awards**

OTHER AWARDS

Eight high scoring awards (**Challenge, Perpetual, Novice A, Novice B, Open, Utility, Utility Dog Excellent and Rally**) will also be presented at the Annual Awards dinner. The following will apply to all eight awards:

1. Scores must be submitted by the dog's owner/handler only. Any other submissions will be considered invalid.
2. Scores must be qualifying scores as defined by AKC and must be obtained in the regular classes only.
3. The dog is to be owned and handled by a Club member or member of his immediate household; i.e. husband, wife, son, daughter, father, mother, brother, sister. The same member need not obtain the dog's scores.
4. Scores may be verified.
5. Members who have not completed the Participating Member requirements are not eligible for the eight high scoring awards.

Additional Explanation of High Scoring Awards: Scores should be tabulated first for the Challenge award, followed by the Perpetual Trophy, then the Novice A, Novice B, Open, Utility and Utility Dog Excellent Awards.

CHALLENGE AWARD

1. This award is given to the dog with the four (4) highest scores during the year. Any dog competing in AKC shows is eligible for this award whether working toward a title or not. Scores must be obtained between the dates of December 1 and November 30.
2. In case of a tie, the dog with the highest individual score obtained in a regular class shall be determined the winner. If the tie remains, the dog with the 5th highest qualifying score in a regular class shall be the winner. If scores are still tied, dogs will be co-winners.
3. Trophy is to be retired upon three wins by the same handler (or member of his immediate family) but all three wins need not necessarily be with the same dog.
4. Trophy will be large enough to enable yearly winners' names to be engraved thereon. The previous year's recipient shall return the trophy to the Trophy Chairman in time for engraving to be done for the Awards Dinner.
5. When the Trophy is filled to capacity with recipients' name plates, the plates should be removed and placed

on a permanent plaque that will remain in the possession of the Club.

The previous years' winner will receive a **commemorative** plaque at the awards dinner. A person will not receive both the plaque and the Challenge Award. If he wins the Challenge Award for a second year in a row, he will receive one plaque listing each year he won the Challenge Award.

Description of Challenge Award: The trophy used by the Club will be a trophy on a base. The base will have plates attached on which the name of the yearly winner will be engraved. The trophy will also contain the Club logo and a title plate engraved with "Challenge Award."

Description of Challenge Award Commemorative Plaque

Walnut Plaque 7" x 9"

4-3/4" x 6-3/4" Mirror Plate
Club Logo affixed to mirror
Award Plate (2-1/2" x 4" for
engraving)
Engraving is Century type
Line 1 = Year (0.250")
Line 2 = Challenge Award (0.250")
Line 3 = Dog's Name (0.375")
Line 4 = Owner's Name (0.250")

PERPETUAL TROPHY

This trophy is to be awarded to the dog that has the three highest combined total scores working toward an AKC title during the year. The trophy is to be retained by the winner for a period of one year. This trophy is never to be won outright or retired and cannot be won by the same person with the same dog who wins the Challenge Award.

1. In case of a tie, the dog with the highest individual score obtained in a regular class shall be determined the winner. If the tie remains, the dog with the 4th highest qualifying score in a regular class shall be the winner. If scores are still tied, dogs will be co-winners.
2. When the trophy is filled to capacity with recipients' name plates, the plates should be removed and placed on a permanent plaque that will remain in the possession of the Club.
3. The previous years' winner will receive a commemorative plaque at the Awards Dinner. A person will not receive both the plaque and the Perpetual Award, and should be handled as for the Challenge Award.

Description of Perpetual Award

(1979-1991). The original trophy was donated by the German Shepherd Dog Club of Kansas City. The two filled engraved plates were removed and attached to a plaque to remain in the Club's possession and displayed at the training building.

1992 – Present – New 11" x 17" Plaque.

Each year a plate on the plaque will be engraved using Century Type 0.225"
Line 1 = Year

Line 2 = Dog's Name

**Description of Perpetual Award
Commemorative Plaque Award**

Walnut Plaque 7" x 9"

4-3/4" x 6-3/4" Mirror Plate
Club Logo affixed to mirror
Award Plate (2-1/2" x 4" for
engraving)
Engraving is Century type
Line 1 = Year (0.250")
Line 2 = Perpetual Award (0.250")
Line 3 = Dog's Name (0.375")

**HIGH SCORING TITLE AWARDS
NOVICE A, NOVICE B, OPEN, UTILITY**

These four trophies are to be awarded to the dogs which have the highest combined total of three scores out of the first four scores earned at AKC licensed trials, in the respective classes.

1. Four (4) scores should be submitted and must be the first four scores received toward the title.
2. Dogs eligible for these four trophies must be working toward a title in the respective classes.
3. Members whose dogs win these trophies cannot have won the Challenge or Perpetual awards for that year. No person may win more than one of these four trophies with the same dog within the same year.
4. Ties shall be broken as in the Perpetual trophy (#1).
5. Scores may be verified.

UTILITY DOG EXCELLENT

A trophy will be awarded to the dog which has the highest combined average total of ten (10) scores earned completing the UDX

title at AKC licensed and member obedience trials.

1. Eleven (11) scores should be submitted and must be the first eleven combined scores received toward the UDX title.
2. Dogs eligible for this trophy must be working toward a UDX title.
3. The member's dog that wins the UDX trophy cannot have won the Challenge or Perpetual awards for the same year. No member may win more than one of the annual five high scoring award trophies (Novice A, Novice B, Open, Utility or Utility Dog Excellent) with the same dog within the same year.
4. In the event of a tie, an eleventh combined score shall be submitted and the highest average of the eleven (11) scores will be used as the tiebreaker. If no eleventh score is submitted, a zero will be used in computing the average.
5. All scores may be verified.

Description of High Scoring Awards

Walnut Plaque 7" x 9"

4-3/4" x 6-3/4" Mirror Plate
Club Logo affixed to mirror
Award Plate (2-1/2" x 4" for
engraving)
Engraving is Century type
Line 1 = Year (0.281")
Line 2 = Award Name (0.250")
(0.281") (Novice A, Novice B, Etc)
Line 3 = Dog's Name (0.375")
Line 4 = Average Score (to two
decimal places) (0.281")

RALLY ADVANCED EXCELLENT (RAE)

A trophy will be awarded to the dog which has the highest combined average total of the first eleven (11) scores earned completing the RAE title at AKC licensed and member Obedience trials.

1. Eleven (11) scores should be submitted and must be the first eleven combined scores received toward the RAE title.
2. Dogs eligible for this trophy must be working toward a RAE title.
3. In the event of a tie an eleventh combined score shall be submitted and the highest average of the eleven (11) scores will be used as the tiebreaker. If no eleventh score is submitted, a zero will be used in computing the average.
4. All scores may be verified.

IRENE HUMMEL MEMORIAL TROPHY

This traveling trophy is awarded to the Novice dog/handler team that has achieved the most progress in AKC Obedience within a training calendar year. The team will be selected by the Board of Directors and/or the Training Director.

1. The evaluation period will cover 12 to 14 months but must cover one full year of the training calendar.
2. Progress will be defined as obedience activities that include advancing in training classes, matches, shows, etc.
3. The team (dog/handler) must never have trained or titled before.
4. The handler must be a member of the GKCDTC at the time of award evaluation.

5. A small trophy, plaque or certificate will be given to the recipient to commemorate the achievement after surrendering the trophy.

Description of Irene Hummel Memorial Trophy

Walnut Plaque 11" x 14"

4-3/4" x 6-3/4" Mirror Plate

Club Logo affixed to mirror

Award Plate (2-1/2" x 4" for engraving)

Engraving is Century type

Line 1 = Year (0.281")

Line 2 = Award Name (0.250") (0.281") (Novice A, Novice B, Etc)

Line 3 = Dog's Name (0.375")

Line 4 = Average Score (to two decimal places) (0.281")

LIFETIME AWARD

The Lifetime Award is presented to a Club member(s) who has performed outstanding service to the organization for a continuous number of years.

A person's name is to be submitted, in writing, to the Board of Directors. The recommendation should include a resume of the person's activity, including years in the Club and services performed. The Lifetime Award recipient(s) will no longer pay Club dues and will not be required to be a participating member to receive awards.

Description of Award

As determined by the Board of Directors.

Past awards have been Revere bowls and/or 11" x 17" plaques.

PARTICIPATING MEMBER REQUIREMENTS

Schedule effective Jan. 1, 2020.

Participating members shall:

- Earn 8-32 points each year, made up of any of the activities listed in the Point Schedule table (page 11). See the following chart for points required by members depending on the number of dogs for which they are requesting awards.
- Attend 5 regular Club meetings in the calendar year. There are 10 regular meetings per year. The picnic and awards dinner do not count in the total. Members who work or attend classes in the evening may write the Board and request that they be allowed to earn the 5 meeting points by doing additional activities from the Point Schedule.
- Members performing an activity that is not listed in the table may write to the Board and describe their activity. The Board will determine the points earned on an individual basis.
- The Board reserves the right to increase the points earned by a member for any activity in the table if the Board feels that a member has gone beyond the standard requirements of the position.
- The Board may decrease the points earned by a member if they feel that the member has not performed the activity in the best interest of the Club. The Board will notify the member in writing prior to taking any action to decrease points.
- A total of 13-37 points are required for participating members each year. The 13-37points are made up of 8-32 activity

points (see chart) and 5 meeting points, except as modified above.

1 dog 8 points	2 dogs 10 points
3 dogs 15 points	4 dogs 17 points
5 dogs 20 points	6 dogs 22 points
7 dogs 25 points	8 dogs 27 points
9 dogs 30 points	10 dogs 32 points

- Lifetime members are exempt.
- Points are not transferable.

The participating member requirement does not change the basic requirements listed in the Constitution. Members who pay dues will still receive a newsletter and be published in the roster exactly as they always have been. These members are still members of the Club. The difference is that "participating members" who meet the requirements will receive additional privileges. They will be eligible for annual awards and will receive plaques, bars and special awards as they always have done.

Non-participating members will be able to purchase plaques and bars from the Club but will not be eligible for the Challenge, Perpetual, Top Novice, Top Open, Top Utility, Top Utility Dog Excellent or Rally Advanced Excellent awards.

PARTICIPATING MEMBER

POINT SCHEDULE

Effective January 1, 2020

(Approved by a vote of the GKCDTC membership on November 7, 2019)

<p align="center">1 point</p> <ul style="list-style-type: none"> ○ CGC Helper (per test) ○ Conformation instructor * ○ Hiring judges ** ○ Library chair ○ Parliamentarian ○ Show prep helper * ○ Special committee ○ Treats for meeting ○ Trophy donation – 1 point per \$25 	<p align="center">2 points</p> <ul style="list-style-type: none"> ○ Agility committee member ○ Annual awards dinner chair ○ Board member ○ Bldg cleanup helper * ○ Bldg equipment maintenance ○ Bldg supplies chair ○ CGC evaluator (per test) ○ Cheer/sympathy chair ○ Committee member ○ Demonstration/activity helper ○ Equipment setup/takedown * ○ Hospitality trial chair ** ○ Judge transportation * ○ Meeting program chair ○ Obedience trial trophy chair ○ Rally/obedience committee member ○ Show photographer ** ○ Silent auction/raffle chair ○ Steward * ○ Training supply chair 	<p align="center">3 points</p> <ul style="list-style-type: none"> ○ CGC coordinator ○ Canine legislation chair ○ Chief course builder * ○ Honor roll/historian/archive chair ○ Monthly social treat coordinator ○ Public education/demonstration chair ○ Tracklayers ** ○ Training material facilitator ○ Trial equipment transportation **
<p align="center">4 points</p> <ul style="list-style-type: none"> ○ Advertising/social media/FaceBook ○ Assistant trial secretary ○ Chief ring steward ** ○ Chief tracklayer ** ○ Committee chair ○ Membership chair ○ Show prep/rally coordinator ○ Trial/test chair ○ Tracking test secretary ** 	<p align="center">5 points</p> <ul style="list-style-type: none"> ○ Class instructor and assistant instructor (6 wk class) ○ Voicemail committee <p align="center">6 points</p> <ul style="list-style-type: none"> ○ Chairman of Board ○ Secretary ○ Vice President 	<p align="center">8 points</p> <ul style="list-style-type: none"> ○ Agility trial secretary ** ○ Annual awards/tabulation chair ○ C-Corp Board Member ○ C-Corp Property Manager ○ Newsletter editor ○ President ○ Training director ○ Training secretary ○ Trial secretary ** ○ Treasurer ○ Webmaster
<p align="center"><u>KEY</u></p>	<p>* points per day/event/ location/class</p> <p>** points per trial weekend</p>	